




A.S.S. Ayurved Mahavidyalaya Ganeshwadi, Panchavati, Nashik-422003

4.5.2 Minutes of Maintenance Committee Meetings

आयुर्वेद सेवा संघ संचालित,
आयुर्वेद महाविद्यालय, नाशिक
(महाराष्ट्र शासन अनुदानित)
गणेशवाडी, पंचवटी, नाशिक-४२२००३
फोन : (०२५३) २५१३११२, २६२१८३६
फैक्स : ०२५३-२५१७१७०


Ayurved Seva Sangh Sanchalit,
AYURVED MAHAVIDYALAYA, NASHIK
(Govt. of Maharashtra Aided)
Ganeshwadi, Panchavati, Nashik-422 003
Phone : (0253) 2513112, 2621836
Fax No.: (0253) 2517170

Website : www.ayurvedcollege.in E-mail - asscollegensk@gmail.com

Outward No.

Date :

Maintenance Committee (wef. 01.04.2022)

Sr.No	Name of Members	Designation
1	Dr. Sonambekar Vinay R.	Principal & Chairman
2	Dr. Chavan Nitin P.	Co-Ordinator
3	Dr. Deshmukh Devdatta A.	Member
4	Dr. Mogal Bhushan B.	Member
5	Shri. Zirpe Shrikant B.	Member


I/C. Principal

Ayurved Mahavidyalaya, Nashik



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Outward No.

Date :

Maintenance Committee (wef. 01.01.2022)

Sr.No	Name of Members	Designation
1	Dr. Dasari S. L.	Principal & Chairman
2	Dr. Chavan Nitin P.	Co-Ordinator
3	Dr. Deshmukh Devdatta A.	Member
4	Dr. Mogal Bhushan B.	Member
5	Shri. Zirpe Shrikant B.	Member

I/C. Principal

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SOP of Maintenance and Purchase committee are as follows :-

- 1) Meeting of maintenance and purchase committee will be held twice in a year in the month of January & July for general maintenance in term of electronics, electrical & civil work.
- 2) If any of the department has any requirement regarding maintenance of their Instruments and Equipment or other things or need to purchase of required things committee will verify the need of the demand & accordingly approved it for further necessary action.

I/C. Principal
Ayurved Mahavidyalaya, Nashik



A.S.S. Ayurved Mahavidyalaya
Ganeshwadi, Panchavati, Nashik-422003

10/10/2022

आयुर्वेद सेवा संघ संचालित,
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Outward No.

Date :

To,

- 1) Dr. Dasari S. L. - Principal & Chairman
- 2) Dr. Chavan Nitin P. - Co-Ordinator
- 3) Dr. Deshmukh Devdatta A. - Member
- 4) Dr. Mogal Bhushan B. - Member
- 5) Shri. Zirpe Shrikant B. - Member

Sub : Maintenance and Purchase committee Meeting.

It is informed to all concerns that meeting of Maintenance and Purchase Committee is organised on 05/01/2022 at 2.00 pm in meeting hall of ASS Ayurved Mahavidyalaya, Nashik at 2.00 pm.

All members are requested to be present in time.

Subject of meetings :

- 1) Maintenance of civil work.
- 2) Maintenance of Electrical work.
- 3) Day to Day Emergency maintenance.


I/C. Principal

Ayurved Mahavidyalaya, Nashik



Maintenance Committee Meeting.

Date :- 5/01/2022.

Time :- 8:00 pm.

Venue :- Meeting Hall

A.S.S. Ayurved Mahavidyalaya Nashik.

Minutes of Meeting.

- 1) Firstly, Chairman of the meeting, Principal, Vd. Desai, welcomed & felicitated all the members of the committee.
- 2) Discussion regarding any requirement of civil work i.e. construction of a partition or department cabins or any flooring was done. Enquiry & inspection regarding any leakages in college building was discussed.
- 3) For proper light & airflow and also smooth working of college & college office discussion regarding electric tubelights or fans or switchboard was done & Over all review of the same was taken.
- 4) There was no any emergency maintenance work to be done so meeting was completed & ended with vote of thanks.



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- 3) Dr. Deshmukh Devdatta A. - Member
- 4) Dr. Mogal Bhushan B. - Member
- 5) Shri. Zirpe Shrikant B. - Member

Sub : Maintenance and Purchase committee Meeting.

It is informed to all concerns that meeting of Maintenance and Purchase Committee is organised on 04/07/2022 at 2.00 pm in meeting hall of ASS Ayurved Mahavidyalaya, Nashik at 2.00 pm.

All members are requested to be present in time.

Subjects of meetings :

- 1) Computer work.
- 2) Furniture Maintenance.
- 3) Instrument & equipment of hospital.
- 4) Equipment of Lab.
- 5) Water cooler maintenance.
- 6) Generator maintenance.


I/C. Principal

Ayurved Mahavidyalaya, Nashik



Maintenance & Purchase Committee Meeting

Date :- 4/07/2022.

Time :- 2.00 PM

Venue :- Meeting Hall

A.S.S. Ayurved Mahavidyalaya Nashik.

Minutes of Meeting

- 1) Discussion Regarding Upgradation of computer & its operating systems was done which is required for fast work.
- 2) If any furniture demand was before the committee then discussion & appropriate action for the purchase of the same was given.
- 3) Review of Instrument & equipments in Hospital was taken and if any requirement was given it was discussed.
- 4) Equipment required for lab are assessed and further action as for the fulfillment according to MR & Mestry was discussed & necessary action taken.
- 5) Cleaning & Maintenance of water cooler & for clean water was discussed and all the members insisted for its Record maintenance.
- 6) Discussion Regarding any maintenance of Generator was done & orders are given accordingly.